



Direct Deposit Enrollment Form

Employment Trends offers direct deposit to its employees. If you would like to participate in the direct deposit program, please complete this form and attach a voided check for the account involved. Return the form along with a voided check to any Employment Trends branch or mail to:

Employment Trends
Attn: Payroll Department
10200 SW Eastridge Street, Suite 205
Portland, OR 97225
Fax: (503) 297-9912

Please note that this process may take three to four pay cycles to take effect. You will receive regular check by mail until your direct deposit is active.

Employee Name _____
Social Security # _____

Bank Name _____
ABA Number _____ ***Required**
(The first 9 digits on the lower left side of the check)

Account Number _____ ***Required**

Checking Account Savings Account

This authorization is to remain in effect until Employment Trends receives written notification to terminate the direct deposit.

Employee Signature _____

Date ___/___/___

Attach Voided Check here
Deposit Slips cannot be used in place of a voided check